

### AT&L Workforce Position Category Description (PCD)

**Career Field:** Business  
**Career Path:** Financial Management  
**Short Title** BUS - FM  
**Category Code:** K **Ref:** (a) DoDD 5000.52 dtd 12 Jan 2005  
**Date Approved:** 1 April 2009 (b) DoDI 5000.66 dtd 21 Dec 2005  
**Last Reviewed:** 1 April 2009 (c) DoD Desk Guide for AT&L Workforce Career Management dtd 10 Jan 2006

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**Notes:**

1. This PCD is intended to assist in determining which AT&L career field/path to assign to an AT&L position per Title 10 sec. 1721. If 50% or more of the duties and responsibilities of the position match the "General Acquisition-Related Duties" described below AND the preponderance of those duties match the "AT&L Career Field/Path Specific Duties" described below, assign the position to this position category.
2. All acquisition positions require management attention with respect to certification requirements and individual development. See reference (c).
3. Critical Acquisition Position (CAPs) are a subset of acquisition positions and Key Leadership Position (KLPs), are a subset of CAPs. Both CAPs and KLPs represent positions with responsibility and authority that are critical to the success of a program or effort. These positions require management attention with respect to Acquisition Corps membership, tenure and other specific statutory requirements. See reference (c).

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**General Acquisition Related Duties:** The conceptualization, initiation, design, development, test, contracting, production, deployment, logistical support, modification, and disposal of weapons and other systems, supplies, or services (including construction) to satisfy DoD needs, intended for use in, or in support of, military missions.

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**AT&L Career Field/Path Specific Duties:**

- Manage financial aspects of a defense acquisition program throughout the total acquisition lifecycle
- Interpret and apply Fiscal/Appropriation laws, policies and directives
- Advise acquisition decision makers on business and financial management of programs
- Evaluate affordability of program by analyzing EVM performance indicators, budget controls, and cost estimations data to facilitate tradeoff decisions by program managers
- Perform a full complement or aspects of budgetary functions and duties associated with the budget process and phases
- Analyze and evaluate (on a quantities and qualitative basis) the effectiveness of line program operations in meeting established goals and objectives
- Prepare and review all program documentation to ensure that cost, schedule, and financial information correlates with program objectives
- Anticipate and/or identify financial issues and their program implication and recommend adjustment and/or corrective actions based upon each particular acquisition phase and learned best practices
- Translate program requirements into properly priced budget submissions to support POM/PR decisions
- Respond to inquiries regarding program and financial issues, and provide reklamas to proposed budget adjustments
- Develop spend plan by consulting with program manager to support program schedule and established targets
- Review contractor financial status/performance reports to perform trend analysis
- Advise on the potential benefit/use of automation, distribution of work, methods, and procedures to improve efficiency of acquisition programs
- Analyze new or proposed legislation or regulations to determine impact on acquisition programs

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**Typical Line and Staff Position Titles:** Business Manager, Financial Management, Budget Analysis, Management and Program Analysis, Financial Analysis, Operations Research Analysis, Mathematics, General Business and Industry

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**Typical Position Locations:** Acquisition organizations within the service components (i.e., Systems Commands, Materiel Commands, DRPMs, PEOs, as well as organizations/field activities directly supporting such organizations). Other DoD Components, Agencies and OSD/Service/HQ staff elements performing/supporting acquisition related functions.

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**Typical Career Codes:**

Civilian Personnel			Uniformed Personnel			
OCC Series			Army AOC	Navy AQD	Air Force AFSC	Marine Corps MOS
0343	0510	1515	Not Identified	AKx	65FX	8006 8844
0501	0560				65WX	8057 8850
0505	1101					8058 8852
	1501					8059

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**Recommended Changes/Updates:** Forward to: Director, Leaning Capabilities Integration Center (Attn: Dir, Academic Programs), Defense Acquisition University, 9820 Belvoir Road, Suite 3, Fort Belvoir, VA 22060-5565 or call 703-805-4090